PLAY 60 Challenge Online Tracker
Introduction

• The PLAY 60 Challenge Online Tracker is a web based physical activity tracker teachers across the country can use to help track and calculate their students’ physical activity minutes during the 4 week Challenge.
• Teachers and students can see how their school compares to other schools across the country using the real time data that is available in the tracker.
• There are four basic steps to follow when using the tracker:
  – Step 1: School or Organization Registration
  – Step 2: Teacher Registration (Optional)
  – Step 3: Add/Edit Activity Minutes
  – Step 4: Complete the Challenge and View Reports
• The tracker is available at heart.org/PLAY60ChallengeTracker.
Step One: School or Organization Registration

- A teacher or school representative will need to complete the registration information for the school or organization. You will create a username and password that will be used to log into the tracker.
- The school or organization must first register and be approved to use the tracker before individual teachers at the school can sign up for the tracker.
  - This is necessary because the data from all of the classes registered at the school will appear as one total under the school or organization name on the leaderboards and not individual classes.
- The school or organization will have the option to select an NFL team they want their school to be affiliated with. The school or organization will appear under the team specific leaderboard and the team’s logo will appear next to their name on the National Leaderboard. If no team is selected, the NFL logo will appear next to the name.
- Once the registration information has been approved, an approval email will be sent and the school or organization will have access to the tracker and can register classes.
Step One: School or Organization Registration

If you are the first person from your School/Organization to register for the tracker, please select School/Organization.
Step One: School or Organization Registration

Complete the personal registration information to create your username and password.

Register (School or Organization)

Create Account

Username: 
Create username. Usernames must be at least six characters.

Password: 
Create password. Passwords must be at least six characters.

Confirm Password: 

Security Question:

Security Question must not exceed 150 characters. You will be able to access your account using the correct answer to your Security Question if you forget your Username or Password.

Security Answer:

Add Personal Information

Prefix (optional): 
Select an Option

First Name: 

Middle Name (optional): 

Last Name: 

Suffix (optional): 
Select an Option

Email: 

Confirm Email:

User Agreement:

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In order to participate you must be at least eighteen (18) years of age and accept this User Agreement.

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I have read and agree to the policies and procedures described in the User Agreement.

Continue to Step 2  Cancel
Step One: School or Organization Registration

Enter the school information and select an NFL team.

Register (School or Organization)

- School or Organization Name: 
- School or Organization Address 1: 
- School or Organization Address 2: 
- City: 
- State: Select an Option
- Zip: 
- NFL Team: No Team

Select the NFL team you would like your school to affiliate with on the leaderboard. The team's logo will appear on the leaderboard next to your school's name and information.

[Continue] [Back]
School or Organization Home Page

You will receive an email and have access to the tracker once you have completed the registration process and your account has been approved.
Step Two: Teacher Registration

• This is an optional step for schools and organizations that want individual teachers to enter their classes activity minutes.

• After the school or organization has been approved, individual teachers can register to use the tracker. Teachers will complete the registration information and create a user name and password to log in to the tracker.

• During the registration process for teachers, they will select the state their school is located in and a list of registered schools will appear. If their school does not appear, the school will need to be registered.

• Additionally, they will enter information about their class:
  – Class description
  – Number of Kids
  – Challenge Start Date
  – School Year

• Once the registration information has been approved, the teacher will receive an approval email letting them know they can access the tracker.
Step Two: Teacher Registration

If your School/Organization has already registered, please select Teacher.
Step Two: Teacher Registration

Complete the personal registration information to create your username and password.
Step Two: Teacher Registration

Select your state and school from the dropdown boxes. If you do not see your school/organization in the dropdown list, then you will need to go back and register the school/organization. Then enter the class information and start date.

Register (Teacher)

Step 2

State: Select State

School or Organization: Select School or Organization

Class Description: Create a description for your class. For example: Mrs. Jones 7th Grade Science Class

Number Of Kids:

Start Date:

School Year: Select School Year

Continue  Back
Teacher Account Home Page

You will receive an email and have access to the tracker once you have completed the registration process and your account has been approved.
Step 3: Add/Edit Activity Minutes

- Teachers can add or edit their student’s physical activity minutes under this function.
- Teachers will select the class name they want to add/edit minutes for from the drop down box on the screen and click Submit. Teachers will then be able to add activity minutes for each day or for the entire week.
  - A description of the activities completed can also be added for each day or week.
Teachers that want to enter the minutes for the week they will click this link. If the minutes are entered weekly, they will appear as a daily average for each day that week on the calendar.

The calendar will automatically populate the 4 weeks of the Challenge based on start date that was entered during registration.

If the teachers want to enter the minutes for each day, they will click edit for each individual day.

Once the class has completed the 4 week Challenge the teacher will submit the final calendar.
Step 3: Add/Edit Activity Minutes Daily

Add/Edit Class Activity Minutes - 10/22/2013

Choose an Action

Add or edit your class activity minutes below. Click here if you would like to enter weekly totals only.

Total Minutes: 0.00

Description (optional):

Update Back
Step 3: Add/Edit Activity Minutes Weekly

Add/Edit Class Activity Minutes

Choose an Action

Add or edit your class activity minutes below. Please note that your weekly total will appear as a daily average on the calendar.
Click here to enter daily totals only.

Total Week 1 Minutes: 0:00
Description (optional):

Total Week 2 Minutes: 0:00
Description (optional):

Total Week 3 Minutes: 900:00
Description (optional):

Total Week 4 Minutes: 0:00
Description (optional):

Update  Back
Step 4: Complete the Challenge and View the Reports

• Once the class has completed the Challenge and the teacher submits the final tracker, they will receive a thank you email with information about how they can continue to promote physical activity at their school.

• Reports can be viewed and exported throughout the Challenge.
  – Users registered under the School or Organization Account can view data for the entire school/organization or for the individual classes that are registered under that school/organization.
  – Users registered under the Teacher Account can view the data only for the classes they registered.

• Teachers can register new classes for the Challenge at any time using the “Register New Class” function on the Account Home Page.
Users registered under the School or Organization Account can view data for the entire school/organization or for the individual classes that are registered under that school/organization.
Class Activity Overview

Users registered under the Teacher Account can view data *only* for the classes they registered.